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CONFIDENTIAL

ER-6-2956

NOV 24 1954

MEMORANDUM FOR: Assistant Director for Personnel

SUBJECT : Increase in Ceiling Positions -  
Office of CommunicationsREFERENCE : Memo to AD/P from A-DD/A, dtd 27 Aug  
54, same subject (ER-5-9510)

1. Reference is made to the memorandum dated 27 August 1954, which was approved by the Acting Deputy Director (Administration).

2. In this memorandum it was indicated that the problem was receiving further study and final determination would be made in the future.

3. The study has now been completed and on the basis of its findings, the allocation of eight (8) positions to the Office of Communications is confirmed.

4. The ceiling of the Deputy Director (Plans) should be reduced by eight (8) positions. This will have the effect of reducing the Agency ceiling by eight (8) positions.

L. K. WHITE  
Deputy Director  
(Administration)

cc: COA/DDP  
Controller  
Chief, Management Staff

SA/DDA:RBS:hh (22 Nov 54)

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